

**PISCATAWAY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES**

Monday, April 12, 2021

Tim Dacey moved to approve Fred Cassaday as the temporary chairperson of the Board. Chirs Irovando seconded and the motion carried.

Fred Cassaday, Treasurer, called the meeting to order at 7:32 p.m.

Trustees attending: Fred Cassaday, Chris Irovando (voting School Board rep), Tim Dacey, William Baskerville, Mark Hardenburg

Also attending: Heidi Cramer, Library Director; Lee Buttitta

The meeting was held via Zoom due to the ongoing state of emergency in New Jersey.

ANNOUNCEMENTS

MINUTES

Fred Cassaday asked the Trustees to review the minutes for the regular meeting held on March 8, 2021. Fred Cassaday made a motion to approve the March minutes and Tim Dacey seconded. The motion carried.

TREASURER'S REPORTS FOR MARCH

Fred Cassaday, Treasurer, reviewed the Fine Account and the Development Account reports for the month of March 2021. Tim Dacey made a motion to approve the Fine Account and Development Account reports for March 2021. Mark Hardenburg seconded and the motion carried.

FINANCIAL STATEMENTS AND DISBURSEMENTS FOR MARCH

Fred Cassaday reviewed the March 2021 (Calendar Year 2020) and March 2021 (Calendar Year 2021) Financial Statements and Disbursements. Chris Irovando made a motion to approve the Financial Statements and Disbursements for March 2021 (CY 2020) and March 2021 (CY 2021) and Tim Dacey seconded. The motion carried.

COMMITTEE REPORTS

None

DIRECTOR'S REPORT

Ms. Cramer submitted a written report.

Heidi Cramer reported that the Library reopened to the public on March 15 and that everything has gone smoothly.

New Jersey Makers Day was held virtually from March 13 to March 20.

The Children's librarians virtually visited schools to read to 1,672 students in grades Pre-K through 5 during Read Across America week.

Joy Robinson and Carina Gonzalez were elected to 3 year terms as members-at-large to the NJLA Executive Board.

Chris Irovando asked if he could get a list of titles for the eight "Big Book Activity Kits" that are now available for educators to check out.

During a visit to the library, Fred Cassaday noticed that the HVAC company had the outside door to the boiler room propped open while performing maintenance. Heidi followed up with DPW.

OLD BUSINESS

None

NEW BUSINESS

Statement Condemning Anti-Asian Hate: Heidi received requests from staff to draft a statement condemning the rise in Anti-Asian hate. Referencing the ALA and the NJLA statements as well as input from staff members, she drafted a statement and asked Board members to adopt it.

Tim Dacey made a motion to adopt the Statement Condemning Anti-Asian Hate and Chris Irovando seconded. The motion carried.

Authorize application to NJ State Library for CARES Act Mini-Grant in the amount of \$3,500 for public wifi extension: Heidi explained that the amount of the grant request is amended to \$1,600 and it will be for extending the wifi to outdoor areas of the library.

Chris Irovando made a motion to approve the application to the NJ State Library for CARES Act Mini-Grant in the amount of \$1,600 for public wifi extension. Tim Dacey seconded and the motion carried.

Discussion about holding Trustees Meetings in person: Mark Hardenburg had read an article indicating that the CDC feels it is safe for vaccinated individuals to meet in person without face masks. Upon followup with the CDC, he found that they do not recommend that public meetings be held in person at this time. The Board members agreed.

OPEN TO THE PUBLIC

No public present.

CLOSED SESSION

Tim Dacey made a motion to move into closed session and Mark Hardenburg seconded. The motion carried.

Legal issues and personal issues were discussed.

Tim Dacey made a motion to return to open session. Mark Hardenburg seconded and the motion carried.

Chris Irovando made a motion to accept the personnel transactions and Tim Dacey seconded. The motion carried.

Resignation

Alexandria Londres, part time Page, User Services, effective April 3, 2021

Change in Status (Rescind resignation)

Courtney Harris, part time Library Assistant, User Services, to substitute status, effective March 15, 2021.

New Hires

Saanvi Narava, part time Page, User Services, at \$12.00 per hour, effective April 19, 2021.

Gia Patel, part time Page, User Services, at \$12.00 per hour, effective April 19, 2021.

OTHER

ADJOURNMENT

Chris Irovando made a motion to adjourn the meeting and Mark Hardenburg seconded. The motion carried and the meeting was adjourned at 7:58 p.m.

Secretary

Recorded and prepared by Lee Buttitta